



Veterinary Technician - GPSPCA

Job Description

Class: Non - Exempt

Revised: June 2019

Reports To: Chief Veterinarian

POSITION OVERVIEW:

Great Plains SPCA medical staff provides first-class medical care to our shelter animals and supports our mission to drive change in our community through innovative programs that promote adoption, outreach, and a better life for pets and the people who love them. Our Veterinary Technicians play a critical role in assisting our important work with expertise, compassion and respect.

Responsibilities and Duties:

- Assists veterinarian with daily rounds; performing blood draws, testing, and setting up medications.
- Responsible for the daily observation of animal health and welfare of animals in the vet clinic and throughout the shelter.
- Assists with medical procedures and proper restraint of pet as needed.
- Assists veterinarian with all surgeries including anesthesia administration, recording controlled substances, intubation of animals, surgical site preparation, and observation under anesthesia and recovery.
- Cleans all surgical instruments daily, wrap packs, run autoclave as needed, clean surgery table and scale, restock medical supplies for the week.
- Administers vaccines and boosters and performs physical examinations on new animals.
- Performs pet care services including nail trims, suture removal as advised by doctor, microchipping, booster vaccines, sedation and obtaining radiographs with minimal supervision.
- Responsible for ordering, maintaining and stocking inventory for clinic.
- Reports injuries and/or irregular behavior of animals to Behavior Manager, Shelter Manager and Veterinarian.
- Maintains animal health records, treatment records, medication records with all medications filled, surgeries performed, vaccines administered and treatments given. Coordinates and inputs all info with adoption database.
- Carries out duties and job assignments as delegated by the appropriate supervisor, manager or director.

SPECIFIC SKILLS:

- Flexibility and adaptability are essential for this fast-paced work environment.
- Ability to understand animal behavior and exhibit or coach "fear free" restraint techniques with fractious animals.
- Ability to understand procedures used for the proper care and handling of domestic animals.
- Ability to understand and follow oral and written instructions including procedures for care and maintenance of animals, exhibit, service and holding spaces.
- Ability to endure high risk situations when feeding, transferring or restraining animals.
- Known for remaining calm in difficult situations.
- Compassion and empathy for animal and humans.
- Advanced communication skills.

EDUCATION/EXPERIENCE:

- Current certification as a Veterinary Technician.
- Minimum 2 years' experience as a Vet Tech in veterinary clinic environment.

PHYSICAL REQUIREMENTS:

- Handle and restrain animals weighing up to 100lbs
- Lift 50lbs to waist height
- Frequent standing, walking, bending, lifting, stooping, carrying, and reaching

ADDITIONAL REQUIREMENTS:

- Schedule – Monday – Friday, with some weekend assignments
- Possess a valid driver's license
- On call support as needed

AT WILL EMPLOYMENT: There is no minimum period of employment guaranteed or implied by acceptance of an employment offer. It is the policy of Great Plains SPCA that employment is at will, which means that employment is for no specific term and that employment may be terminated by the employee or Great Plains SPCA at any time without cause. Great Plains SPCA is an equal opportunity employer. We do not discriminate against any employee or applicant because of race, color, sex, religion, age, national origin, disability, or any other basis protected by applicable federal, state, or local law. We assure you that your opportunity for employment with Great Plains SPCA depends solely on your qualifications.

NOTE: This position description is not intended to be all-inclusive. You may be required to perform other related duties within your skill set as negotiated and/or directed to meet the ongoing needs of your department and the organization.