

Veterinary Technicians and Assistants



Heartland SPCA needs you to help us protect and enrich the lives of the pets in our community. We are looking for Veterinary Technicians and Assistants in our Animal Medical Center Wellness Clinic and Pet Adoption Center Vet Clinic.

POSITION OVERVIEW:

Positions will be responsible for performing the traditional duties of a veterinary technician, which may include animal restraint, administration of treatments, preparing animals for surgery, assisting veterinarian with procedures and surgery, preparing medical instruments, interacting with clients and their pets and recording information onto paper or computerized medical records. Works under the direction of a veterinarian and relays veterinary information to volunteers, adopters, clients and staff.

SKILLS NEEDED:

- Ability to understand animal behavior
- Must be able to use and navigate the Internet and have working knowledge to web based computer systems
- Ability to understand procedures used for the proper care and handling of domestic animals
- Excellent communication, public relation, and writing skills
- Shows maturity, good judgment, and performs duties in a professional manner
- Demonstrated capability to be a self-starter, facilitator, organizer and innovator
- Ability to understand and follow oral and written instructions with exceptional attention to detail
- Ability to endure high risk situations when feeding, transferring or restraining animals
- Ability to exhibit patience when caring for animals
- Ability to handle physical requirements of position including standing for long periods, lifting up to 50 lbs
- Ability to exercise judgment concerning assigned work activities
- Skill in tact and diplomacy when interacting with co-workers, visitors and volunteers

Experience and Qualifications Needed:

High school diploma or General Education Development (GED) Certificate required. Prefer state-level certification as a Registered Veterinary Technician or three years experience working directly for Veterinarian.

Work schedule and hours may vary; evenings and weekends will be required.

Heartland SPCA is an equal opportunity employer.